

**ROSEVILLE PLANNING COMMISSION  
REGULAR MEETING**

CITY COUNCIL CHAMBERS  
29777 GRATIOT AVENUE  
ROSEVILLE, MI 48066  
(586) 445-5443

**MONDAY, JULY 15, 2013**  
7:00 P.M.

ROLL CALL

PRESENT:	Chairperson	Otto Wilhelm
	Vice-Chairperson	Geraldine White
	Commissioners	John Surhigh
		Joseph Montgomery
		Robert Neibel
		Lauren O'Meara
		Nancy Sunderman-Elert
		Steven Wietecha
ABSENT:	Commissioner	Kurmmell Knox
OTHERS PRESENT:		Ben Tallerico, Planning Consultant

Chairperson Otto Wilhelm called the meeting to order at 7:00 p.m.

**A. ROLL CALL**

Secretary John Surhigh conducted Roll Call.

COMMISSIONER STEVEN WIETecha moved, VICE-CHAIRPERSON GERALDINE WHITE seconded to excuse Commissioner Kurmmell Knox.

**MOTION CARRIED UNANIMOUSLY**

**B. PLEDGE OF ALLEGIANCE**

Chairperson Otto Wilhelm led the Commission in the Pledge of Allegiance.

**C. AGENDA APPROVAL**

COMMISSIONER JOSEPH MONTGOMERY moved, VICE-CHAIRPERSON GERALDINE WHITE seconded to approve the agenda.

**MOTION CARRIED UNANIMOUSLY**

**D. PUBLIC TO BE HEARD**

No one from the public wished to be heard.

**E. APPROVAL OF MINUTES**

**1. Study Session Minutes of June 3, 2013.**

VICE-CHAIRPERSON GERALDINE WHITE moved, COMMISSIONER ROBERT NEIBEL seconded to approve Study Session Minutes of June 3, 2013.

**MOTION CARRIED UNANIMOUSLY**

**2. Regular Meeting Minutes of June 17, 2013.**

COMMISSIONER JOSEPH MONTGOMERY moved, VICE-CHAIRPERSON GERALDINE WHITE seconded to approve Regular Meeting Minutes of June 17, 2013.

**MOTION CARRIED**

Chairperson Otto Wilhelm abstained

**F. CORRESPONDENCE**

Secretary John Surhigh had no correspondence.

**G. BILLS TO BE PAID**

**Beckett & Raeder Invoice #15024.**

1. Professional Service Fees and Expenses for the month of May	\$600.00
2.	RRC recommendations
5/24/13	\$360.00
3.	RRC recommendations
5/25/13	<u>\$360.00</u>
Total:	\$1,320.00
Total:	\$1,320.00

COUNCILWOMAN NANCY SUNDERMAN-ELERT moved, COMMISSIONER ROBERT NEIBEL seconded to approve Invoice #15024 from Beckett & Raeder in the amount of \$1,320.00.

**MOTION CARRIED UNANIMOUSLY**

**H. PUBLIC TO BE HEARD-AGENDA ITEMS ONLY-NOT TO INCLUDE PUBLIC HEARING ITEMS**

No one from the public wished to be heard.

**I. PUBLIC HEARINGS**

There are no public hearings.

**J. COMMITTEE REPORTS**

There are no committee reports.

**K. OLD BUSINESS**

**1. Creation of a Public Participation Plan.**

Planning Consultant Ben Tallerico stated he spoke with Building Director Glenn Sexton and the Planning Commission will create a Public Participation Plan to be distributed to other commissions for comments.

**2. Discussion on proposed Zoning Ordinance Amendments for:**

- a) Upper floor residential in B-3 District
- b) Walk-able developments
- c) Additional allowable uses in B-3 District
- d) Revisions to Zoning Map to extend B-3 Districts to (2) parcels deep in the Utica Junction Area
- e) Revisions to parking requirement that may include reduction in some areas, parking tradeoffs and possible restrictions for parking in side or rear lots only

Proposed B-3 District Zoning Ordinance amendments need review to confirm Redevelopment Ready Communities requirements have been met. City Administration will be informed revisions to Zoning Map to extend Utica Junction parcels to two (2) deep cannot be acted

upon at this time. Planning Consultant Ben Tallerico has completed revisions to parking requirements.

COMMISSIONER STEVEN WIETECHTA moved, COMMISSIONER JOSEPH MONTGOMERY seconded to forward ordinance amendments and comments to City Administration to confirm Redevelopment Ready Communities requirements have been met.

**MOTION CARRIED UNANIMOUSLY**

**3. Discussion on Proposed revision to Master Plan to outline goals for training.**

Planning Consultant Ben Tallerico requested this remain on the agenda for August.

**L. NEW BUSINESS**

**1. Annual Report**

Planning Consultant Ben Tallerico will have Annual Report draft ready for review at the August Study Session.

**M. REPORT OF PLANNING CONSULTANT, ADMINISTRATOR'S OR STAFF REPORT**

Planning Consultant Ben Tallerico had nothing to report.

**N. COMMISSION MEMBERS TO BE HEARD**

Commissioners thanked Commissioner Robert Neibel for his service on the commission and wished him well.

Commissioner Robert Neibel thanked the City of Roseville for allowing him to serve the community and stated he enjoyed being on the commission and will miss everyone.

Commissioners presented Robert Neibel with a gift in appreciation for fourteen years of service.

**O. ITEMS FOR NEXT AGENDA**

Discussion on Proposed revision to Master Plan to outline goals for training.

**P. ADJOURNMENT**

COMMISSIONER ROBERT NEIBEL moved, VICE-CHAIRPERSON GERALDINE WHITE seconded that the agenda having been acted upon, the meeting is hereby adjourned at 7:16 p.m.

**MOTION CARRIED UNANIMOUSLY**

Respectfully Submitted,

Richard M. Steenland  
City Clerk